



Funding Tenets

Prior to making any funding decisions, GPAC members developed objective, broad-spectrum criteria to apply to all requests given the disparity between the aggregate requested and the funds available to GPAC to allocate. When the minutes from the allocating session refer to the tenets, these are what GPAC decided:

GPAC Funding Priorities

- GPAC will seek to follow these priorities in making funding decisions (1=highest priority; 5=lowest priority):
 1. Events/activities hosted by organizations exclusively comprised of Graduate/Professional students.
 2. Events/activities hosted by undergraduate organizations that promote Graduate and Professional education (i.e. Pre-Med clubs, Pre-Law fraternity).
 3. Events/activities hosted by organizations comprised of undergraduate and Graduate/Professional students.
 4. Events/activities of primary appeal to Undergraduate students. JFC recognized Collaborative Funding Organizations – CFO's who received fiscal year budgets from the Finance Committee.
 5. Events/activities of primary appeal to the general Iowa City/Cedar Rapids community.
- Collaboration
 - In order to promote collaboration between organizations, GPAC will consider applications from different organizations hosting the same event separately, and will adjust guideline maximums independently, per organization.
- Overall intent of allocations
 - GPAC has written the following guidelines with the intent of using these funds as a supplemental source of funding, rather than a primary source of funding for student organizations.



Funding Guidelines

GPAC relies on the following guidelines to make funding decisions. Funding guidelines are approved by GPSG. If you have any questions about the following Funding Guidelines, please contact the GPAC Chair. These guidelines were **updated 08/13** to reflect changes to the GPAC bylaws that went into effect on that date.

Expenditure	Maximum approvable amount ¹	Notes
Audio/video	\$50	Organizations are encouraged to utilize free rental services on campus or coordinate with their departments/colleges.
Conference attendance	\$1000 per organization, per fiscal year.	Graduate students seeking funds for travel should apply to GPSG grant programs and/or to other on-campus groups and offices that offer grants for travel. Allocated funds will be discretionary, with the exception of cost of food and drinks.
Printed Materials and Advertisement		Use UI Copy Centers or Printing Services. Note: a different guideline applies to Marketing/Publicity (see below).
Organization specific events & academic area events	\$75	Groups must acknowledge GPSG on materials.
Campus wide event	per case basis	Groups must acknowledge GPSG on materials.
Insurance	\$400 per event	Event must be open to all graduate/professional students to be considered. Maximum \$800/organization/year.
Office Supplies	\$50	Per organization/year. GPAC will evaluate effectiveness of office supply use when making recommendations.
Entertainment	\$750	Must be consistent with the mission of the event and organization. Funding provided for up to two performances per year per organization.
Awards		
Decorations		
Food/Beverage	\$0	GPAC does not fund these items.
Member fees		
Postage		



GPAC Funding Tenets and Guidelines

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Room Rental		Funding is not permitted for regular organization meetings (orgs must find a free space for regular meetings like classrooms or free IMU rooms). Cost for room only, does not include set up fees or additional services. When reserving IMU rooms in conjunction with IMU catered events, orgs should note that 50% of the catering cost will be credited to the room rental cost. Funds for Big 10 rooms may only be used for extra AV fees.
IMU – Main Lounge	\$600	
IMU – Second Floor Ballroom	\$300	
IMU – North Room	\$60	
IMU – South Room	\$60	
IMU – Big 10 Rooms	Free	
Other Campus Location	\$150	Organizations must provide justification for using other campus space.
Speakers		
Honoraria – UI Employee	\$0	For speakers with significant notoriety (more expensive), organizations should seek to work with the Lecture Committee.
Honoraria – Non-UI Employee	\$2000	Allocated funds will be discretionary, with the exception of cost of food/beverage. Funding provided for up to two speakers per year per organization.
Telephone Services		Only funded for organizations that: (1) have an office registered with CSIL, and (2) staff said office for at least 10 hours/week. Otherwise recommended funding=\$0. Must go through SOBO.
Installation	\$200	
Long distance	\$30	
Service contract	\$210	

¹ Note that GPAC may reduce or deny funding in any category consistent with GPAC Bylaws. Organizations should consult the GPAC Supplemental Funding Tenets for more information on GPAC decision-making.